

Name:

Date:

Facility:

Cause for Statement:

It was reported that:

How would you explain this? Please include, in writing, any information related to the situation. Any information provided after the submission of this form may not qualify for review in the investigation. Please provide the information in chronological order starting from the beginning.

Please list at least one item that you feel contributed to this concern and if presented the opportunity to rectify this situation, what would be your plan of action?